

 Consultancy & Realizations	<p align="center"><u>“Executive Search”</u></p> <p align="center">Job description</p>	Page : 1/2
Owner : Sandra Scius- David Coffé sscius@foxroad.com/ dcoffe@foxroad.com	Diffusion : FOXROAD	Date :05/05/2009

Financial Accountant

Context

Working within a team but able to operate at a senior and independent level when required, the Financial Accountant is responsible for maintaining the accounting records of several companies and for ensuring the accuracy of the income statements, balance sheets and cash flows for these companies.


Responsibilities

- Accounting for several trading and holding companies including preparation of all month end closing entries (salaries, accruals, taxes etc.) for these companies
- Being main point of contact from a Finance point of view for these companies including liaising with external auditors
- Participation in projects to optimize processes
- Monthly review and reconciliation of trial balance accounts including intercompany reconciliations
- Assisting in the preparation of consolidation reports and cash flow statements
- Preparation of the monthly/annual VAT returns within set deadlines
- Preparation of monthly INTRASTAT declarations (and STATEC reports) within given deadlines
- Assisting in the preparation of annual corporation tax returns
- Active participation in ad hoc projects and transfer pricing projects
- Pro-actively liaising with internal and external suppliers of information to ensure correctness of the accounts

Experience / Qualifications

- A recognized accounting qualification (e.g. ACCA, CIMA or equivalent)
- Knowledge of current accounting standards, VAT and corporate taxes
- Time Management and priority setting skills
- Ability to work in a well organized, accurate and reliable manner
- Good communication skills
- Problem assessment and problem solving skills
- Good knowledge of Excel and other MS Office software
- Experience with a large ERP System (e.g. SAP, Peoplesoft)
- The working language is English. Knowledge of German and/or French is an asset

Our Offer

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An interesting and challenging job and a globally competitive salary & benefits package (performance-related bonus, stock option equivalent programme, supplemental company paid pension scheme, etc.). The candidate will be offered interesting opportunities for personal and professional development through company supported internal and external trainings. Financial assistance will be offered to candidates who wish to obtain a professional qualification such as CA, CIMA, ACCA or European equivalent. Our client is qualified by the Institute of Chartered Accountants of Scotland as an official training office to provide training to student CA's. Prospects to advance within the group for the chosen candidate are excellent.

Sandra Scius

CURRICULUM

a division of Foxroad

FOXROAD Luxembourg

tel: + 352 2633 1944

Fax: + 352 26 33 1945

Mob: +352 691 33 19 45

Our NEW website : www.foxroad.com

FOXROAD Luxembourg - route d'Arlon, 111 - L-8009 Strassen

FOXROAD Belgium - avenue du Congo, 16 - B-1000 Brussels-Tel:+32 2. 648 50 32